



Industrial and General Insurance Plc

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ALL RISKS INSURANCE CLAIM FORM

This form is issued on receipt of notice of loss or damage but is in no way admission of liability.

Please answer all questions fully and return forms without delay.

Policy No Claim No

Agency

Insured

Contact Address State

Postal Address State

Occupation

Telephone Mobile Email

Last premium

State the date and time when the loss occurred Date: Time

PARTICULARS OF OCCURRENCE

Place where damaged occurred

Describe fully how loss or damage occurred and circumstances under which discovered:-

DESCRIPTION OF PROPERTY LOST OR DAMAGED TO BE GIVEN ON BACK OF THIS FORM

State (a) Date loss notified to the Police

(b) Name and Address of the Police Station

Have you any suspicion as to parties implicated? If so, give full particulars

Is the property claimed for insured with any other company or with underwriters against Burglary, Housebreaking, Larceny, All Risks or Fire?

If so, give full particulars, including name of insurers and policy numbers.

Have you previously suffered a loss by Burglary, Housebreaking or Theft?
If so, give full particulars.

Have you ever made a claim under a Burglary or All Risks Policy?
If so, give full particulars.

I do solemnly declare that the property described on the other side belonging to me, and insured under the said policy, was lost, stolen or damaged, and that the amounts severally stated represent the sum I am entitled to claim in terms of policy and of the policy and of the instructions annexed hereto.

I also declare that I have not withheld any material information and that all the statement on this form are to the best of my knowledge and belief correct and that no other person has an interest in the said property, whether as owner mortgage, trustee, or otherwise, that is not otherwise insured against All Risks, Burglary, Housebreaking, Theft or Fire with this or any other Office, except as herein mentioned.

Witness my hand this _____ day of _____ 20_____

Witness _____ Signature of the Claimant _____

Address _____

INSTRUCTIONS REGARDING CLAIMS

Discovery of Loss: The Insured must promptly take all practicable steps, including the giving of immediate notice to the Police, for discovery or parties, if any and for tracing and recovering the property lost. Any suspicions as to parties implicated should be communicated to the police or insurers.

STATEMENT OF CLAIMS

N.B, - The amount to be claimed on any article is limited to the actual intrinsic value at the time of the loss.

Full description of property	State to whom property belonged	Where and when Bought	Cost Price	Deductions or Depreciation and /or wear and tear	Amount

Please attach the receipt of purchase & / or any relevant document.